



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		Smt. R.P. Chauhan Arts & Smt. J.K. Shah & Shri K.D. Shah Commerce College
• Name of the Head of the institution		Prin.Dr. Hitendrasinh Y. Kharvasiya
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		02626 - 220185
• Mobile No:		9727156028
• Registered e-mail		acc_vyara@yahoo.co.in
• Alternate e-mail		principal_134@vnsgu.ac.in
• Address		Surat-Dhulia NH-6A, Vyara. Dist. Tapi
• City/Town		Vyara
• State/UT		Gujarat
• Pin Code		394650
2.Institutional status		
• Affiliated / Constitution Colleges		Affiliated
• Type of Institution		Co-education
• Location		Rural

• Financial Status					
• Name of the Affiliating University		Veer Narmad South Gujarat University, Surat			
• Name of the IQAC Coordinator		Dr. Ashish B. Naik			
• Phone No.		02626-220185			
• Alternate phone No.		0			
• Mobile		9427812943			
• IQAC e-mail address					
• Alternate e-mail address					
3.Website address (Web link of the AQAR (Previous Academic Year)					
4.Whether Academic Calendar prepared during the year?		Nil			
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.93	2008	28/03/2008	27/03/2013
Cycle 2	B	2.45	2015	03/03/2015	02/03/2020
6.Date of Establishment of IQAC			07/08/2008		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Smt.R.P.Chauhan Arts & Smt. J.K.Shah & ShriK.D. Shah Commerce College, Vyara. Dist. Tapi	Placement	KCG, Ahmdabed	2021-22	50000
Smt.R.P.Chauhan Arts & Smt. J.K.Shah & ShriK.D. Shah Commerce College, Vyara. Dist. Tapi	NSS	VNSGU, Surat	2021-22	52220
Smt.R.P.Chauhan Arts & Smt. J.K.Shah & ShriK.D. Shah Commerce College, Vyara. Dist. Tapi	DEDF	KCG, Ahmdabed	2021-22	50000

8.Whether composition of IQAC as per latest NAAC guidelines	Nil	
• Upload latest notification of formation of IQAC	No File Uploaded	
9.No. of IQAC meetings held during the year	1	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been	Yes	

uploaded on the institutional website?		
If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Nil	
If yes, mention the amount		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Started PG center MA(Sociology) and M.Com.(Financial Management) Conducted Entrepreneurship Training Camp from 25-10-2021 to 26-10-2022 Participation in Awards and Rankings at State and National level. Conducted Free sewing classes Environmental Audit Starting Short Term Course affiliated with Veer Narmad South Gujarat University, Surat		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Start PG center MA(Sociology) and MCom.(Financial Management)	Started PG center MA(Sociology) and MCom.(Financial Management)	
Short Term Course	Starting 3 Short Term Course affiliated with Veer Narmad South Gujarat University, Surat	
Free sewing classes for students	Conducted Free sewing classes for students by National Save Earth & Institution	
Environmental Audit	Conducted Environmental Audit	
13. Whether the AQAR was placed before statutory body?	No	
Name of the statutory body		

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	24/12/2022

15. Multidisciplinary / interdisciplinary

The college provides education in three disciplines, Arts, Commerce and Computer Application (BCA) and Application Vocational Course with Bcom Students. Skill based programs and value added certificate courses provide students access to a variety of disciplines, to create opportunities for self-learning, creativity and innovation.

The commerce programmes includes three core major courses as well as electives that students can choose based on their interests. The students have the liberty of choosing electives from other programmes to discover their interests during their learning journey, and this would enable them to forge their own path.

The Arts programmes includes Four core major courses (2 Humanities and 2 Social Science) as well as electives that students can choose based on their interests. The students have the liberty of choosing electives from other programmes to discover their interests during their learning journey, and this would enable them to forge their own path.

- **Skill-Based Programs:** The college recognizes the importance of practical skills. It offers a variety of skill-based programs in computer applications that cater to individual student interests. This provides them with focused training and prepares them for specific career paths within the IT field.
- **Certificate Courses:** The college goes a step further by offering additional certificate courses based on student interests. These courses could be related to specific software applications, programming languages, or other relevant topics. They allow students to gain specialized knowledge and enhance their employability.
- **Masters Programs:** Students who wish to further their education can pursue Masters degrees in Commerce (M.Com.) and Gujarati-Sociology (M.A.) at the institute itself. This eliminates the need to search for a separate university for postgraduate

studies.

- **Holistic Development:** The college promotes the holistic development of its students. Under initiatives like NSS, NCC, and Swachchhata Abhiyan, it organizes various community engagement activities. These activities range from raising awareness about pandemics and vaccination in rural areas to visiting old age homes, cleaning campaigns, and tree plantation. This fosters social responsibility and well-rounded individuals.

16.Academic bank of credits (ABC):

The college follows the guidelines and rules related to ABC as per VNSGU Surat. Institute 1024 students have ABC

17.Skill development:

Since 1999-2000, the college offers skill based Computer Application vocational Course in BCom. The College program offers Marketing subject this would be enable them to forge their own path marketing skill.

Under Finishing School project, college offers training to the final year students that includes training for soft skills such as Communication skills, study skills, personality development, Interpersonal skills, Critical thinking, Stress management, Team work, Negotiation skills, Problem solving and decision making, Resume writing, Presentation skills, Interview skills, Leadership skills, Body language, Time management etc

College also offers programs like NSS, NCC, Saptadhara and Sports to enhance the overall skills of the students for the multidisciplinary development.

Additionally, college offers certificate courses for undergraduate students. During academic year 2021-22, Twel such certificates courses has been offered to students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The curriculum in various programs offered at the college has wide scope for preservation and promotion of India's cultural wealth through the integration of Indian Knowledge systems particularly through Core, Electives, Soft skills and Foundation courses Institute caters to vernacular students by offering graduation in Gujarati medium - regional language for a better understanding of the subject by vernacular medium students.

The curriculum has content that deepen knowledge of the Indian languages and culture with B.A programs: The Core subject of Gujarati, English, Sociology and Economics beside Elective and foundation subjects Sanskrit, Hindi History and Psychology. The Department organizes 'Slok', 'Kavya' Pathan in the classrooms. Tribal culture related Cultural programs, Tribes food festive, Tribes Folk songs, Folk Dance Competition etc.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

This college prioritizes outcome-based learning, ensuring students graduate with the knowledge and skills desired by academic institutions and future employers. We believe in a supportive journey, standing by our students from enrollment to graduation.

20.Distance education/online education:

The insitutuion offers 3 diploma, 5 PG diploma,3 degree and 1n PG programes through Babasaheb Ambedkar Open University. Ahmedabad through distance mode. The institution is a recogniend centre of the BAOU. Students of Scheduled Caste and Scheduled Tribe are taking benefit of these programes.

Extended Profile

1.Programme

1.1	365
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2618
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	806
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File
2.3	
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	No File Uploaded
3.Academic	
3.1	28
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	0
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	25
Total number of Classrooms and Seminar halls	
4.2	137816
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	95
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Structured Planning:

- The institute meticulously prepares its academic calendar in sync with the university's calendar. This ensures seamless integration of curricular, co-curricular, and extracurricular activities throughout the year. Timetable is framed by respective committee according to the workload of each subject as per prescribed university guidelines
- On the opening day of the academic year, a staff meeting lays the groundwork for the year ahead. Activities are meticulously planned, promoting collaborative efforts among faculty members.
- Heads of Departments (HoDs) hold departmental meetings to translate the overall plan into specific departmental action plans. This ensures focused curriculum delivery within each discipline.
- HoDs, in consultation with the Principal, ensure a balanced workload distribution among permanent faculty members. Temporary faculty members are appointed to address any remaining workload needs, ensuring all courses are covered effectively.
- Qualified faculty members utilize a diverse range of teaching methods. These include traditional lectures, presentations, multimedia tools, assignments, group discussions, case studies, problem-solving exercises, and class tests. Guest speakers broadens students' perspectives and deepens their understanding of various topics of related subjects. Dedicated class mentors closely monitor students' progress throughout the semester, providing personalized guidance and support.
- The college acknowledges the challenges posed by the COVID-19 pandemic. To ensure uninterrupted learning, the institute swiftly adopted online teaching methods. They effectively utilized popular platforms like Microsoft Teams, and Zoom to deliver the curriculum and maintain academic progress.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College Academic Calendar is prepared based on this University Academic Calendar, before the commencement of the semester by the Coordinator, IQAC along with the Time-table Committee, the Examination Committee, and all the coordinators of the various Committees. The College is displayed on the College notice board to enable the students to know well-in advance, the way programmes are going to be conducted.

Due to COVID-19 Pandemic, online classes were conducted on MS TEAMS. Students are given full understanding of the paper style, examination method, weight age of marks, assignments etc. Internal evaluation is based on attendance, assignment and Internal test. Irregular students are warned regularly by the teachers. The date for the submission of internal marks is decided by the principal. After the internal test, the answer sheets are evaluated within the stipulated time and the scheme of evaluation is made transparent to the students. Continuous evaluation of students through regular Internal Tests and assignments strengthen learning. Mark sheets of internal marks are prepared with the utmost care and are displayed on the notice board and also share to the Whatsapp Groups for verification and also grievances, if any, are addressed by the faculty. Additional tests are taken for those students who could not appear in the internal test due to illness or unavoidable circumstances. All staff members are kept informed about any amendments in evaluation methods done by the university.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the

A. All of the above

affiliating University	
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics College offers vocational subjects B.Com (1998) & BCA (2001) courses to equip students, especially from rural areas, with relevant tech skills for today's job market. Launched 11 short-term courses in 2021-2022. For integration of ethical values College organized regularly Lectures, essays, quiz etc. by NSS, NCC, Cultural Committee and Planning Forum. **Gender** The college lays emphasis on sensitization towards gender issues through Women Empowerment Cell, NSS and NCC. Girls are also imparted sufficient knowledge and awareness about health, hygiene and self defence by inviting experts. The committees make efforts to give a supporting environment around them. **Human Values**

The College organizes various extension activities through NSS, NCC & Social & Cultural committees for the inculcating the values like national integrity, patriotism, Equality, Peace and Brotherhood. We celebrate various days of national importance viz. Independence Day, Republic day and community programmes such as Blood Donation Camp, One Week Annual Camp at Village, Collecting and contributing funds for needy people, visiting differently abled children which helps them develop human values. Cultural committee organized An'Anand Mela' and celebrate an' Adivasi Day' to explore the tribal culture and the cuisine of this tribal area.

Environment and Sustainability Students learn "Environmental studies" in First year. N.S.S and N.C.C promote environmental protection through tree plantation.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

C. Any 2 of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1699

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2618

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

It is observed in rural area that the students admitted in the institution are having variation in the capabilities, aptitudes and most of the backgrounds are economically poor etc. It is quite true that on one side we get economically poor but bright students while on the other side we also get average students. Consequently the task of our teachers becomes more tough and challenging. The assessment of the learning levels of the students is accomplished by the teachers in the classrooms during lectures, class tests, assignments and questionnaire on the basis of which slow and advanced learners are identified. Bilingual explanations in Gujarati and English-classroom teaching imparts discussions in the class with the aim of reaching to the slow learners so that they can be brought at par with the rest of the class. 1. we identify the slow learners and then take them assured by giving them extra guidance, counseling and providing books from the library. Videos and subject material. We provide subject related Movies & short documentaries to all students too. Students are motivated for still better results by extra reading, hardwork. Advanced learners are encouraged to participate in intercollege competitions. 2. They are also motivated to secure rank and distinction in University examination.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2618	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are citizen of future, every possible effort is done by the institution to make them responsible citizens and various student-centric activities are organised by the institution. Every year election has been held for the formation of the student council and it is a matter of proud that two MLAs of this area belong to this institution. Tribal students are basically strong and their strength and talent are shown through the activities of the sports. Every effort is made to highlight their skill at the state level as well as the national level. Activities of NCC and NSS are also help to increase their moral as well as national responsibilities. Every year annual function is also organised to develop their cultural and artistic skills. Efforts are also made to reform their cultural skills and give them platform to show it in the youth festival of V.N.S.G.U. To appreciate their good performance awards and prizes are distributed in the prize distribution ceremony. The following program are organised by institution:

1. Many expert lectures are organised for the different knowledge-based skills.

2. Many competitions like elocution, drawing etc. are organised to extract student's hidden skills. 3. Competitions like Mehendi, Rangoli and Best out of Waste are organised to reveal their skills. 4. Activities of NCC and NSS help to increase nationalism in the students.

Due to pandemic some activities not be possible.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our college is committed to providing a dynamic and engaging learning environment that keeps pace with the ever-evolving world. We achieve this by seamlessly blending traditional teaching methods with the power of Information and Communication Technology (ICT).

Our classrooms are well-equipped with cutting-edge technology, including LCD projectors and computers with internet access. This allows for interactive presentations, multimedia learning experiences, and real-time access to information. The college library subscribes to INFLIBNET. Students benefit from free and reliable Wi-Fi access across campus, fostering seamless learning and collaboration.

Microsoft Teams is a key tool for conducting online classes, making education accessible beyond physical boundaries. MCQ tests can be conducted online through Google Form. Assignments and learning materials can be easily shared and submitted through Teams & college official WhatsApp group, promoting a paperless and organized learning environment.

Faculty members leverage presentations and educational videos to deliver concepts in a clear, visually stimulating format. The college library utilizes SOUL 2.0, a user-friendly library management system. Our faculties are Members of the National Library and Information Services (N-List),

The ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes.

Departments have separate collections of books purchased under UGC funds and under individual projects.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://vyaracollege.ac.in/wp-content/uploads/2024/04/ict.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

0

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The university sets the format and weightings for internal and external exams at both undergraduate and postgraduate levels (UG & PG) at Veer Narmad South Gujarat University (VNSGU). Professors ensure students understand the paper style, marking schemes, and how internal and external marks contribute to their final grade. Heads of Departments assign faculty within their departments to create question papers. These papers are submitted anonymously to maintain academic integrity.

Faculty are instructed to prioritize marking internal assessments promptly, and the college prioritizes the swift declaration of internal exam results. The college offers additional internal examinations for students who miss the main exams due to valid reasons, such as illness, approved participation in extracurricular activities, or accidents. Students also have the right to request a re-evaluation of their answer books if they have concerns about the marking. Assignment marks, attendance records, and internal assessment marks are allocated following university guidelines and displayed on the college notice board for transparency. Students are encouraged to approach faculty members for any clarifications or concerns regarding their assessments. Finally, to maintain a fair and secure examination environment, all classrooms are equipped with CCTV cameras monitored by the principal's office.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

he college implements a well-structured system to address examination-related grievances. Most complaints arise after result declarations. To ensure transparency, the college circulates exam marks (test scores and university internal marks) through various channels before submitting them to the university. These channels include WhatsApp groups, the college website, and physical notice boards. This allows students to identify and report any errors in their internal assessments or university internal marks before finalization. The college promptly addresses and rectifies any identified errors. In general, students have a two-day window after the marks are displayed to file a grievance with the office if they suspect an error. Following the grievance filing, an exam committee reevaluates the results and issues a report addressing the complaint.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution's vision, mission, prospectors, the results are displayed on the website of the institution likewise results of the internal exams, University Internal marks are also displayed on the notice board of the college and in WhatsApp groups also. Through University website the student's results and exam related matters like time-table of the exam, hall-tickets etc. are put on the given dashboard of the students. Students are also told to see that website frequently. In the beginning of the first semester students are informed about their respective syllabus, college internal exam, University External Exam, structure of the marks of university examinations through their respective head of the departments. Head of the Departments are regularly keeping contacts with the university authorities. They are very much aware about how to reform education system and they provide enough guidance regarding new education policy by giving their suggestion etc. In different programs past students are also invited and they encourage the students by sharing their experience with this college. Faculties are encouraged to take part in various conferences, seminars, workshops and FDP etc. Students are given guidance about PO, PSO and CO and through it teaching learning process becomes more effective.

Through PO, PSO and CO internal exam as well as external exam's results are assessed.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://vyaracollege.ac.in/wp-content/uploads/2024/04/curriculum_aspects.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our college prioritizes the continuous and comprehensive evaluation of student progress and performance. This multifaceted approach fosters a culture of learning and achievement.

The college monitors the students' progress and performance through the continuous and comprehensive evaluation which includes the classroom presentations, Assignments, projects, group discussion and internal examination.

The programme specific outcomes is measured by taking the aggregate result of in all specific programmes and published in college annual magazine.

The college communicates the students' progress to their colleagues through college function where they are felicitated with mementos, cash prize and merit certificates. The unique achievements of the students are also communicated to the society through local Newspapers. Their photographs are displayed in college magazine 'ARANYAK', which is published every year..

Shield-Trophy obtained by students in various inter-college, university level and national level activities are showcased to the college students so that other students can get inspired to participate in various activities.

Multiple Choice Questions Examination paper solution during teaching. Presentation by students Case study for BCom students, Subject appropriate Film Shown to Language students and discuss on it. Students participation in co- curricular activities The course outcomes are measured through various methods.

All teachers prepare teaching plans and strive to complete the syllabus in time. At least 75% attendance is compulsory to appear in university exams. Assignments are given well in advance and the faculty concerned ensure their timely submission.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

596

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

0

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has 4 NSS and 2 NCC units. The extension activities of the NSS are governed by the affiliating University with NSS Program Coordinator. There is a provision for one week special rural camp for social activities where students get exposure to village life, village problems, ecology and first hand experience of self-help, community life, folk culture, nature and practical problems faced by villagers. The volunteers also undergo traffic training and undertake medical camp and cleanliness drive. NSS volunteers go to villages for seven days and stay there and organize various programs like cleanliness drive, Social, Health Awareness camp. Social and cultural programs are also performed by the students during their stay in the village. Owing to the pandemic, the camp had cancelled for this year. NSS -NCC team organized various programmes like International Yoga, Republic Day & Independent Day on these days did Plantation, Clean India, 'Azadi Ka Amrut Mahotsav, ' Rastriy Matdan

Divas', Run for Unity, Sahid Divas,' Ang Dan Maha Dan' , National hero's Death Anniversary & Birthday Celebration etc. The NSS units 4 adopted village. Students and the program officer visited the adopted village to discuss the problems faced by the residents and explore potential solutions. The institution has also NCC unit affiliated to 5 and 6 Gujarat NCC battalion, Surat. Every year cadets are selected for various camps organized in Gujarat and outside Gujarat, B and C certificate examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

07

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

06

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

167

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

From its inception in 1972 the college works in its own buildings situated on NH No.6, Surat-Dhulia Road, Vyara, sprawling on 7.3 acres land. The campus encompasses the main building and other buildings in the vicinity. Important infrastructure for academic activities: Attached File

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vyaracollege.ac.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

separate offices to carry out activities smoothly. The institution has a vast playground for different sports, games and other activities. The institution has prepared track and field for athletic meet. Play grounds for games like volleyball, Kho-Kho, Kabbadi, Long jump, High jump, Firing range, Running track, sprinter's track Dr. Mahendrabhai C. Shah Non-Resident Students Centre for indoor games and Yoga. Gymnasium with equipment Open to sky stage and Auditorium for cultural programs The Managing Trust of the institution has allowed the institution to utilize 'Shyamaprasad Mukharji' AC Town Hall, sound system and a seating capacity of more than one 650 students as and when the need arises. The college campus is equipped with CCTV

cameras for safety purpose. Hostel facilities for Boys and Girls are also available in the campus. The institution has also purchased a diesel generator of 45KWh which can be used during power failure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://vyaracollege.ac.in/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

20

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://vyaracollege.ac.in/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software -SOUL Version -2.0 .

Nature of automation -partially .

Year of Automation-2014

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://vyaracollege.ac.in/infrastructure/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.09

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

300

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities are used in teaching-learning process and routine office activities of the institution on regular basis. The administrative office is fully computerised. All the computers of administrative office are connected with LAN. The admission, fee collection, examination work etc. are done with office automation software. For College accounting purpose Tally is used. All the computers have antivirus software which is updated regularly. The university has also developed ERP system for admission, examination related activities. Library operations are done with the help of SOUL 2.0. The BCA Computer laboratory has the facility of server and 68 computers with LAN and internet and one projector and facility with ACs, Barcode scanner, printer facility. The Vocational Course Computer Lab with 30 computers and one projector and facility with ACs. The institution has a facility of NAMO Wi-Fi and private Wi-Fi for students and teachers. . Whole campus, classrooms, corridors are covered under HD CCTV cameras. The college has also developed its website. Laptop and computers are also used in routine office works. 17 classrooms have the facility of computer, projector and screen. The Auditorium hall is also equipped with computer, internet and sound system. There is a facility of digital copier, colour printers scanner-copier etc. for office, printers for Labs, Library, staffrooms use. The institution has given maintenance of computers, laptop, printers and all the related items to Tactical Person.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

95

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Attache details

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vyaracollege.ac.in/infrastructure/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

2325

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2618

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

E. None of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

103

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our college has a Students' Council under seven different heads

- Finance committee
- Planning & Forum Committee
- Magazine Committee
- Sports Committee
- Social & Cultural Committee
- Tour & Prakirn Committee
- Literary and EloquutionCommitteeIn all the above committees, student representatives participatein the meetings and their opinions are considered. IQAC of thecollege also comprises students as members..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision & Mission:

- To cater quality education in the tribal area
- To make the tribal people aware of their rights and social responsibilities
- To impart qualities of leadership among the tribal students
- To bridge the gap between tribal and urban cultures by encouraging dialogue between them through education
- To illumine the path of civilization and cultural journey by progression of knowledge and advancement of learning
- To enable all the classes of society to have the privilege of higher education beyond the barriers of caste, creed and gender
- To create and maintain the relevance of humanities, social sciences and commerce in the present scenario of science and technology.

The college was established with a view to uplifting the poor tribal residents of Vyara and surrounding areas as envisioned by Late Mr. Janakbhai Shah. The chief objective of the college is to provide the best education to its students and also to prepare them to succeed in

life. Moreover, creating a well cultured, sophisticated and value oriented new generation is a major objective. The college tries its best to impart intellectual, spiritual, moral, and technological knowledge. The distinctive characteristics of the College are:

Strict academic atmosphere Value based education Quality education
Best infrastructure Social service activities Nurturing patriotism
Development of students Sports and cultural activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institution practices various decentralization and participative management operations as methods.

IQAC: The Cell outlines the goals and sets targets regarding the overall quality of the institution which includes the plan of action and taking feedback from the stakeholders and lays down a very strong foundation.

Departments: The institution has five departments. Regular meetings of different departments are held and HEADs of departments ensure proper distribution of teaching and assessment work among teachers. Discussion of Syllabus and straggly of teaching Techniques.

Admission Committee: Counseling the students in the selection of subjects and continuously monitoring whether the reserved category is maintained. Admission committees are formed. It consists of teachers and one member from the administrative staff.

Examination & Evaluation: Superintendents of examinations along with the administrative staff ensure the smooth functioning of all examinations. Internal Evaluation committee compiles and cross checks the consolidated mark sheets and evaluates the final result of the students. Gracing of marks of subject if needed is done.

Co-curricular and extracurricular Committees: There are seven students' council committees, which comprise the principal, teachers and elected students. After election the General Secretary holds the

meeting with elected students and nominates them in different committees. Apart from that to assist the smooth functioning of the college, 21 internal administration committees are formed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

I. Curricular Aspects

- To introduce new subject in PG center Sociology, Economics, M.Com.(Financial Management)
- To introduce new Certificate courses as per demands and requirements.
- Restructuring existing courses timetable as per new framework recommended in NEP 2020.
- To start free Sewing classes for Girls students

II. ICT-Enabled Teaching Learning

- Workshop/ Guest Lectures on NEP Implementation, Recent Development in Higher Education.
- To add maximum classrooms are with ICT facility.
- To Improve Wi-Fi bandwidth as per requirements.
- To appoint adhoc basis Teaching Assistants in some departments to facilitate the requirements of subject

III. Strengthening Research

- Strengthening Research work
- Encouraging Faculty Members to contribute Research Publications in Journals, Ph.D., etc.

IV. Infrastructure Up gradation

- Upgrade administrative software for office work.
- Upgrade library
- Update Website regularly

V. Students' Related Activities for Holistic Development

- Encourage Students to participate in competitive exam like Gset, Net, Class-II, Class-3, Banking etc.
- Workshop on Professional Development and Career Development Sessions for the students
- Organize sport competitions and activities by Student Council

VI. Governance and Leadership

- To execute Academic Audit, Financial Audit, Safety Audit
- To figure out in GNIRF-NIRF Ranking under College Category.

VII. Institutional Distinctiveness and Green Initiatives

- Celebrating Golden Jubilee year of Institute
- Organize programs/ competitions/ workshop for creating environmental awareness amongst students
- Organize programs/ competitions/ workshop for Women Empowerment amongst students

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Ensuring Smooth Operations: A Look at Our College's Administrative Structure

Local Staff Committee: The college's governing body, the Executive Committee of the Management, appoints the LSC.

This committee comprises representatives from the management, principal, teaching staff, and administrative staff. The LSC plays a crucial role in overseeing the college's overall functioning.

Internal Quality Assurance Cell (IQAC): Established by following the NAAC guidelines, the IQAC is responsible for outlining annual plans for improving the institution's overall quality. Regular meetings

address quality-related concerns and implement solutions for improvement.

Student Council and Additional Committees: Beyond the seven

Student Council committees, our college boasts 23 internal

Committees dedicated to supporting students' holistic development.

These committees cover diverse areas like the library, Examinations, Sports and many more.

Streamlined Administration: The principal assigns specific duties to each administrative staff member. Technology plays a vital role in managing administrative tasks and tracking student academic progress. MayurSoft software is our primary tool for maintaining most student records.

Faculty and Staff Appointments: The college adheres to UGC, State Government, and University norms when making appointments, promotions, and defining service rules for teachers.

Additional Appointments: When required, the Principal and

Management may appoint temporary (ad-hoc) staff based on specific needs. These temporary appointments can include administrative staff or teaching positions. Daily wages or fixed salaries are offered, and college alumni are generally prioritized for such openings.

File Description	Documents
Paste link for additional information	https://vyaracollege.ac.in/college-committee-21-22/
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

General:

Free Wi-Fi facility

Support for research projects, Book publishing, HEI Study

Leave:

Maternity leave for female staff

Casual leave, sick leave, restricted holiday, duty leave, special leave etc.

Leave travel concession during prescribed block period

Financial:

Pension, Gratuity, Leave Encashment for permanent staff

Travelling and Dearness allowance during official duty

Bonus to class IV employees as per State Government norms

Uniform and tailoring charge to Peon, Watchman, Housekeeper staff every two years

Other:

Umbrella, Raincoat etc for support staff

Computer training to staff at as per requirement

Free use of computers, internet, printer, reprographic facilities

Felicitations through shawl, mementoes etc. in case of retirement, special achievement

Job assurance to heirs of administrative staff members in case of death during service

Continuation in service after retirement (as visiting faculty/adhoc staff)

Additional Benefit:

Professors Consumer Credit Society is run by professors in the institute

Membership: Eighteen (18) professors are currently members of the society.

Loans: Members can avail personal loans at an interest rate of 8%.

Benefits: The society offers the following benefits to its members:

Dividend: 10% annual dividend

Savings Interest: 5% interest earned on savings deposits

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college requires that all employees be evaluated on regular basis and appraisal form is filled by them on yearly basis. Teachers are well familiar with assessment and evaluation of students. Self-appraisal aid in finding out what are teacher's strengths and areas of improvements. It allows one to take at an honest look at oneself and be vigilant about use of latest technology. It is a part of continuing professional development or career advancement. It has been suggested as an indicator of CAS. As per UGC regulations 2010 on minimum qualifications for appointment of teachers and other academic staff in universities and colleges it is mandatory for all universities and colleges to prepare Performance Based Appraisal in the prescribed format for applying to any teaching post or career advancement. The college also follows circulars of Gujarat government for performance appraisal of non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has an internal audit procedure. The books of accounts are audited by the Chartered Accountant who is appointed every year by the Management. The accounts of the institution are audited regularly by Vikas Pancholi Chartered Accountant, M/S. CHRISTIE & CO.. The institutional accounts are also audited by the Auditor appointed by the Office of the Commissioner of Higher Education, Government of Gujarat, Gandhinagar. The auditor does an onsite audit of college accounts on a regular interval. No audit objections are reported during audit since 2014-2015.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college prioritizes responsible financial management to ensure a thriving academic environment. Here's a breakdown of our funding sources and utilization:

Funding Sources:

- **Government Grants:** A significant portion of our funds comes from government grants for salaries, infrastructure maintenance, and specific programs like Saptadhara UDISHA and NSS. These grants are utilized strictly following the guidelines set by the granting agencies.
- **Student Fees:** Education fees, library fees, student union fees, and other charges contribute importantly to our financial resources. These fees are used according to the norms established by the affiliating university. Notably, the income from educational fees is remitted to the state government.

Financial Transparency:

- **Banking and Transactions:** All income is deposited in nationalized banks, and we conduct transactions through checks or online methods.
- **Grant Utilization Transparency:** The management ensures complete transparency in grant utilization.
- **Financial Management System:** We utilize Tally software for maintaining up-to-date institutional accounts.
- **Regular Audits:** We strive for regular audits by statutory auditors appointed by the management, typically conducted by the end of June each year. Audit reports and financial statements are presented to the managing committee and the general body of the management.
- **Government Audits:** The Education Department also conducts regular audits of our accounts, and the reports are shared with the management for their information.
- **Grant Utilization Upload pandding**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- **The IQAC of the College develops drives and reviews the functioning from time to time. It is in fact, a cyclic process. Our College's Commitment is towards the Excellence Our**

college is dedicated continuously to improve the teaching and learning experience for our students. We have implemented a range of initiatives to achieve this goal, including:

- **Equipping Classrooms:** Installation of camera in all classrooms, overhead projectors for ICT based learning. The college has well equipped computer labs where students can freely access Internet. We have made available wifi facility in the campus so that students can use Internet on their smart phons. Libraries provide enhanced learning tools andresources.We update software used in theofficeto ensure efficient operations and easy to administrative work.Modernized Facilities: Our well-equipped Auditoriumhall fosterseffective communication and collaboration.
- **Water harvesting system upgradation** to ensure sustainable water source for our needs and promote responsible environmental practices, we have installed 1 water bore
- **Needs Assessment:** Various committees, incorporating studentrepresentatives, work on both short-term and long-termplanning to address the college's needs. Heads ofDepartments represent their academic units in this process.
- We are now in process of Appling for extension of PG programs that offers opportunities for qualified tribal students in need
- We're in to process of launching short-term certificate programs to equip qualified tribal students in need with valuable skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell of the College was established in July 2008 as directed by NAAC after the first round of accreditation. The IQAC functions with the vision of quality enhancement in academic and related activities, staying in tune with the technological innovations.

The quality assurance processes have been institutionalized by ensuring increased staff and student participation in the well

planned activities for students? overall development.

The management always welcomes measures for quality improvement and all recommendations of the IQAC have been accepted, approved and implemented. The alumni are invited to address and advice the new entrants in the beginning of the academic years. They have innovative ideas and suggestions to help their college make progress. We held staff meeting from time to time to get the involvement of different constituents of the institution in the IQAC process, where they are informed of the activities to be done. The academic and administrative activities are operated by various committees appointed in the beginning of every academic year. The academic, co- curricular and extracurricular activities are planned in advance and a copy of the calendar is given to all. The members of the committees take up the responsibility and manage every event.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://vyaracollege.ac.in/wp-content/uploads/2024/04/Iqac-1st-meeting-18_7_2021-new.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college prioritizes the safety, well-being, and empowerment of female students through a comprehensive support system. Here's a detailed breakdown of the initiatives mentioned:

Physical Security:

High-Resolution CCTV

Security Personnel

Ladies' Common Room

Emergency Response:

Immediate First Aid

108 Ambulance Service

Supportive Staff

Empowering Initiatives:

'Abhyam' Team Guidance

'Abhyam' Helpline display on various placed

Women's Empowerment Programs

Self-Defense Training

Representation and Support Systems

Student Council Representation

Women's Law Awareness

Anti-Ragging and Sexual Harassment Cells

Discipline and Grievance Redressal Cell

Promoting Leadership:

NCC for Girls

Two Battalion in college campus and 80 girls cadets

Due to Covid-19 Pandemic period some activities not possible.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

E. None of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Management of various types of waste generated during the working of the institution is very important. For management of degradable and non degradable waste, the institution has made following arrangement.

The institution has made an attempt to keep the campus plastic free. Use of plastic and material made of plastic is avoided.

There are coloured dustbins in lobby, staff room, office, principal office, library etc.

Newspaper, boxes, assignments, old answer books, damaged- discarded books etc. 'pastii'give topasti vendor..

The institution has 2 floors and we have adopted a practice of dry and wet cleaning of class rooms and floor every day to keep the institution neat and clean.

The institution offers UG and PG programs of commerce and computers hence, it does not produce biomedical waste, hazardous chemicals and radio actives waste.

The entire campus has a facility of drainage for disposal of liquid waste. Staff appointed for the maintenance of campus look after the maintenance of drainage lines.

The e-waste is generated in the form of old CPU, monitors, mousekey boards is collected every year at one site and given to local vendors for recycling purpose.

NSS and NCC units organize 'Swachhata Abhiyan' periodically in the campus which also keeps the campus clean. The class mentors also motivate the students to keep the campus clean and green.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

D. Any 1 of the above

with ramps/lifts for easy access to classrooms.
Disabled-friendly washrooms Signage
including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment 5.
Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College start the day with 'Sarvdharm' prathna.

Embracing Diversity:

- **Multilingual and Multicultural Students:**The college welcomes students from various regions who speak different languages and come from diverse cultural backgrounds.Our college is in rural area. our 80% students are ST.
- **National Integration Through Activities:**The college actively organizes activities that promote peace, understanding, and unity among students from different backgrounds.

Holistic Development Committees:

- **Committee Structure:**To facilitate student development across various domains, the college has formed committees with dedicated coordinators and teacher members selected based on their expertise and interests.
- **Collaborative Planning:**These committees work together

harmoniously to plan and organize activities for the entire academic year.

Inclusive Participation:

- **Non-discriminatory Environment:**The college fosters an inclusive environment where all students, regardless of caste, creed, or race, are encouraged to participate in all activities.

Community Engagement:

- **NSS and NCC Participation:**Actively participating in programs like the National Service Scheme (NSS) and the National Cadet Corps (NCC) allows students to engage with the broader community and develop a sense of social responsibility. These programs also promote interaction and understanding among students from diverse backgrounds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is constantly making efforts to sensitize the students and employees of the institution to the constitutional obligations, values, rights, duties and responsibilities of citizen. The institution regularly organizes various programs for this purpose. Some of them can be mentioned as under :

Celebration of Republic day and Independence day.

Organize awareness drive for the students towards their rights and duties.Organize awareness programs like on Consumer Awareness, Anti Corruption Day, Save Environment Day, Save Girl Child Day, Save Water Campaign. Organize slogan writing, drawing, rangoli competition etc. on the theme of environment, traffic awareness, drug awareness.

Motivate the students to participate in Leprosy, Tuberculosis

awareness program to sensitize them towards the patients suffering from such diseases. Invite experts to deliver motivational lectures on value based education.

Celebration of birth anniversary of great leaders of the nation. Mahatma Gandhi, Sardar patel, Swami Vivekanand, Sarvapalli Radhakrishnan by organising Essay Competition, Debate Competition, Quiz and Cleanliness Drive to inculcate civic values like peace, tolerance, understanding and spirit of patriotism.

NSS volunteers render volunteer service for social causes, for environmental awareness, like tree plantation , donating plants to primary schools., Program on Drugs Day, 'Raktdan Maha Dan' , 'Angdan' donating clothes to needy

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Environmental Stewardship: World Environment Day: Tree Plantations:These programs often include treeplantation drives on campus, contributing to agreener environment.**Medicinal Plants:**In a commendable initiative, theNSS unit, in collaboration with the CampusDevelopment Committee, has planted medicinal plantson campus, promoting awareness about their importance. **Patriotism and Social Responsibility: International Yoga Day:**The college observes InternationalYoga Day (June 21st), potentially organizing yogasessions or workshops to highlight the benefits for physical and mental well-being.**NCC Participation:**The NCC unit actively participates incelebrations. **Kargil Day (July 26th)National Festivals:**Independence Day and Republic Day arecelebrated with patriotic fervour. NCC cadets perform amarch-past to honor the national flag (Tiranga).**Gandhi Jayanti:**An essay competition held on GandhiJayanti (October 2nd) encourages students to reflect onMahatma Gandhi's legacy and principles.**Constitution Day:**Poem and essay writing competitions heldon Constitution Day (November 26th) promote understandingof the Indian Constitution's significance.**Swami Vivekananda Jayanti and Ambedkar Birth Anniversary:**Exhibition ofBooks of dignitaries held on these occasionsto encourage students to learn about these influentialfigures.**National Voters' Day:**On National Voters' Day (January25th),students take an oath to uphold their voting rightsand responsibilities as citizens.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices

1. Title of the practice: Online form filling center

Objective: The objectives of the above practice areasare as under.

1. Hassle free form fill up for remote area students
2. Reducing errors in form fill-up as it is filled up by staff members
3. Zero cost for students and proper guidance about courses.

Context: The University has promoted the use of online forms filling for admission to under graduate and post graduate courses. The institute is located in tribal area where students seeking admission don't have proper Internet access since they belong to very remote area. To aid them, institute sets up a help center where the online forms are filled for such students free of cost.

Practice: The College makes students aware about this form filling center by giving pamphlets in leading newspapers and putting hoardings/banners in the nearby areas' schools. The college also circulates digital banners to the principals of the nearby schools. The student would visit the college and take the service of this setup by the college.

Impact of the practice: As more students become aware about this setup by the college, number of students taking advantage of this facility is gradually increasing.

Problems faced: The main problem faced was making students aware about this no-cost form fill-up facility. The college followed above said points like pamphlets, banners to enhance reach to students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college established in year 1972 which was one of the few colleges to start with own building with guidance of visionary principal achieved best college rank in year 1983-84. The college has established tribal and rural development and research center in year 1980 to cater research need and progress of the tribal and rural community. The college established tribal museum in year 2007-08 to give visitors a glimpse of local culture. Realizing the need of

recent trends, the college wishes to launch certificate courses to full-fill the knowledge thrust of college students as well as local area 12th pass students with minimum fee structure.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Conduct Internal examination online.

New Short-Term Tech Courses: Plan toLaunching computer technology-related short courses (affiliation with VeerNarmad South Gujarat University being pursued).

Expanding PG Programs:plan to Offering M.A. Economics & History.

Enhanced Wi-Fi:Upgrading Wi-Fi for better online examconnectivity.

B.Com /B.A. Skill Development:Introducing skill developmentcourses.

Quality Assessment Participation:Participating in NIRFand GSIRF rankings.